

**SAXTON C.E. PRIMARY SCHOOL
PART – TIME MAIN SCALE TEACHER**

JOB TITLE:	Teacher of lower Key Stage 2
GRADE:	MPS
RESPONSIBLE TO:	Headteacher
RESPONSIBLE FOR:	Any HLTA, ATA and parent helpers working with the class
JOB PURPOSE:	promote effective learning, appropriate achievement and educational, social and personal progress of all pupils for whom the teacher is designated as being responsible, consistent with the aims of the school and the unique needs of each individual.

KEY RESPONSIBILITIES:

- 1. Develop and maintain an up-to-date knowledge and understanding of the areas of teaching and pupil support for which post-holder is responsible**
- 2. Plan and deliver work to meet the learning needs of allocated pupils in a consistent and effective way**
- 3. Use appropriate teaching and classroom management strategies to motivate pupils and enable each to progress**
- 4. Monitor the progress of pupils for whom the postholder is responsible to manage appropriate levels of behaviour, set high expectations and give constructive feedback**
- 5. Maintain good levels of communication with other staff, and in particular the other teacher in the job-share arrangement, in order to ensure continuity of care and provision for the children in the class**
- 6. Maintain appropriate records to demonstrate progress made by pupils**
- 7. Participate fully in professional development activities to develop practice further, sharing the learning from these as appropriate**
- 8. Make an active contribution to the policies and aspirations of the school**
- 9. To lead key areas of the school *(determined by negotiation), through monitoring planning, teaching and learning; monitoring the appropriateness and quality of resources; maintaining up-to-date and appropriate subject knowledge; reporting to the Governing Body as and when required.**

To fulfil all of the requirements and duties set out in the current Pay and Conditions Documents relating to the conditions of employment of teachers.

To fulfil all of the responsibilities and duties required by the School's policies on teaching and learning.

To achieve any performance criteria or targets arising from the School's Performance Management arrangements

This job description will be reviewed annually.