

**Saxton Primary School
FOSS Minutes
Virtual Teams Meeting
1st October 2020**

Present: Alice Connell 'AC' (Chair), Eileen Watson 'EW' (Deputy Chair), Julie Charge 'JC' (Treasurer), Lucy Verlander 'LV' (Secretariat), Katherine Firmin 'KF', Joann Blades (JB)

Apologies: Teresa Forshaw 'TF', Iona Fielden 'IF'

<p>Minutes of last meeting – 6th February 2020</p>	<p>All on the call agreed the minutes of the previous meeting.</p>
<p>Chairs Report</p> <p>Despite the impact of the pandemic it was noted that FOSS had managed to achieve a reasonable amount of fund raising activities in the first half of the year.</p> <p>There were a few pre planned activities that were unable to go ahead as a result of the pandemic, these were:</p> <ul style="list-style-type: none"> • 2 x Movie nights • Sponsored Hop • Chocolate Raffle • Kirkby Wharfe Fete 'Grimston Gallop' • The Barn Dance and Hog Roast • Summer Fayre • FOSS Frozen Friday <p>Looking ahead, during these unprecedented times, the committee hopes to organise COVID-19 compliant fundraising initiatives e.g. virtual events, and raise money from those initiatives requiring less investment from FOSS e.g. school Christmas card sales</p>	<p>JC had arranged and paid for the license fee to enable the movie nights to take place at the school. Unfortunately, due to the pandemic this has not had any use.</p> <p>JC will contact the company to see if we can transfer this annual license to start from Feb 2021 when hopefully things might be a bit more stable and we can look to make some use of it over the next year.</p>
<p>Treasurers Report</p> <p>Despite the pandemic we are reporting a very healthy balance of £6099.35</p> <p>The Christmas Fayre was a real success and the Pie n Peas quiz evening was one of the most profitable things we've done lately. We agreed this is a format we should look to revisit:</p> <p>Income from these events:</p> <ul style="list-style-type: none"> • Pie 'n' Peas Quiz night - £410.34 • Christmas Fayre - £668.60 <p>Other, smaller fund raising activities also brought in some income:</p> <ul style="list-style-type: none"> • Carol Service Mince Pies - £69.18 • Valentines Day cake sale - £53.10 • Fields commission - £25 • Easy Fundraising – 109.66 	<p>JC advised that the only outgoing which is still to be processed is the new starter book/P.E bags. JB took an action to find out how much this has come to for the 10 new starters.</p> <p>The FOSS charity link on 'Smile Amazon' has received some income, albeit small. Would be good to send out a reminder to use this charity link when purchasing from Amazon.</p> <p>Income has also come through via the Easy Fundraising app.</p> <p>It would be good to remind people how to do this to raise awareness of this easy way to make money for school.</p>

<ul style="list-style-type: none"> • Christmas Cards - £68 • Amazon (Smile) - £5 • Stikins Labels – £35.52 <p>The outgoings have been fairly limited given the current pandemic situation:</p> <ul style="list-style-type: none"> • Christmas Fayre Costs - £150.33 • Pie n Peas cost – £157.84 • The Parent Kind subscription - £68.00 • Film license £61.00 + VAT • Deposit for school barn dance and band - £100 (which we are hoping to carry forward to next year) <p>There have only been two outgoings back to the school this year. The first was the contribution to the pantomime of £1054.00 and the second was the final year hoodies for £217.00.</p>	<p>Parent Pay is getting more use and is making it a lot easier to sell event tickets. The current pandemic situation means this method of payment will continue to be encouraged.</p> <p>School Wish List: The school had been preparing a wish list which wasn't progressed due to lockdown. A follow up conversation with Mr Weights has identified that the school would really like some new Chromebooks. Mr Weights suggested that 10 Chromebooks (at a cost of approx £1728 would be a fantastic start with a view to increasing this to circa 20 Chromebooks over time).</p> <p>Given the current healthy FOSS bank balance we have enough to purchase the full set of 20 Chromebooks alongside the associated storage charge (circa £1000). It was agreed that we advise Mr Weights to place the order through school and FOSS will cover the costs.</p>
<p>Election of Committee members</p> <p>All members present were happy to continue in their current roles</p>	
<p>FOSS Fund Raising Ideas for 2020-2021</p> <p>Given the current restrictions around social distancing, fund raising will need to carefully considered with events being restricted to follow national and local COVID-19 guidelines.</p> <p>Some possible immediate fundraising ideas were discussed:</p> <ul style="list-style-type: none"> • Carve a Pumpkin - £1 entry (via Parent Pay). Carved Pumpkin delivered to school playground. Prize for best carved pumpkin. A little token gift will be popped in each pumpkin for the children to collect • Spooktacular Halloween Pumpkin Trail – a take on the York Ghost Trail but instead will take place in Saxton village. The cost for this will £3 (payable via Parent Pay). Each child will be provided with a map of the village, showing where they can find a number of houses (all houses will have a laminated pumpkin, and a letter of the alphabet on display). Each letter will form a spooky anagram, so when all pumpkins have been found, your child will need to unscramble the letters to spell out the missing word. Because of COVID-19 guidelines, we would 	<p>EW will source a prize for 'best pumpkin' and will arrange for this to be left with school for the required duration prior to this being awarded.</p> <p>JC will arrange the token gifts - these will be prepared at least 72 hours in advance (in accordance with COVID-guidelines)</p> <p>All FOSS members to chat to other Saxton families to see if any would be willing to participate in the trail. Ideally need circa 10 houses to participate. All they would need to do is to display a laminated pumpkin and a letter (both of which will be provided) somewhere prominent for the duration of the weekend. If parents wanted to display a carved pumpkin they could, but there is no expectation to do so. To try and keep numbers spread out and to avoid any congestion in the village, it was agreed to run the event over the Halloween</p>

<p>propose to give parents the answer to the anagram in a sealed envelope; plus a Halloween themed goodie bag to hide away from their children, before Half Term. This will enable everyone to take part in the trail at a time to suit them.</p> <ul style="list-style-type: none"> Pyjama Day - £1 entry (via ParentPay). Children come to school dressed in their pyjamas Christmas Card Design Possible November Quiz <p>Looking further ahead into 2021:</p> <ul style="list-style-type: none"> Sponsored event – w/c 24th May 2021 the school are doing lots of things associated with the Moon. To link in with this school wide theme we thought it might be an idea to encourage children and families to do the York planet cycle trail: https://astrocampus.york.ac.uk/cycle-the-solar-system/ 	<p>weekend so that children could do the trail at anytime over the weekend (31st Oct-1st Nov).</p> <p>A poster providing details of this event will be created by AC and comms to be sent out via the school newsletter.</p> <p>JB has a hand drawn map we might be able to re-use and then mark up the Halloween trail using an ink stamper.</p> <p>JB advised that Mon/Weds/Fri would likely need to be avoided due to children coming into school in their P.E kits. A Tues/Thurs might work better. JB will speak to Mr Weights about dates. We also discussed whether we could combine this with a chocolate tombola but the current restrictions might make this tricky. JB also advised that there are a small number of children in Willow who cannot have chocolate (might require a dairy free alternative or possibly we could do a sweetie tombola). JB to discuss with Mr Weights to get his thoughts.</p> <p>This will be sent out as a homework task as it has been in previous years and then a % of the profits made will come to FOSS. JB advised we would need to get plans underway for this early as this requires a fair amount of coordination.</p> <p>Looking at holding a virtual quiz, date/details tbc and will likely be discussed at the next meeting</p> <p>This is 6.4 miles of the old East Coast mainline railway. We would like to encourage children and their families to get sponsorship for doing this trail, either walking it, running it or cycling it, with the funds raised going to FOSS. Alternatively, depending on the government advice at that time, this could also be done as a school wide activity, in their respective bubbles (if that still persists by then). If this was a school wide initiative, we would encourage a £5 per child entry.</p>
<p>AOB</p>	<p>LV to circulate the minutes of this meeting.</p>

NB: Given the current restrictions on meeting (rule of 6), all future meetings will be held virtually using MS Teams.

The agreed date for the next meeting which will be held virtually at 7:30pm.

- FOSS meeting **Tues 3rd November 2020**