

**Saxton Primary School
FOSS Minutes
Virtual Teams Meeting
3rd November 2020**

Present: Alice Connell 'AC' (Chair), Rick Weights 'RW', Eileen Watson 'EW' (Deputy Chair), Julie Charge 'JC' (Treasurer), Lucy Verlander 'LV' (Secretariat), , Joann Blades 'JB', Gemma Bosomworth 'GB'

Apologies: Teresa Forshaw 'TF', Iona Fielden 'IF', Katherine Firmin 'KF'

<p>Minutes of last meeting – 1st October 2020</p>	<p>All on the call agreed the minutes of the previous meeting.</p>
<p>Halloween Fundraising</p> <p>The pumpkin carving competition and Halloween Trail appears to have been a success. A total of £153.62 has been made from both events. Feedback from those involved in the Halloween trail said it felt like more than just a school event and gave real purpose to Halloween and resulted in a real sense of community spirit. Houses that took part in displaying the laminated pumpkins had gone to a lot of trouble to decorate their houses and some had even provided goodies for the children to take away.</p>	<p>All agreed that this is definitely a format we could look to recreate (potentially doing something similar in the run up to Christmas).</p> <p>LV suggested that sending a personal thank you to those houses that took part in the Halloween trail might be a nice gesture. In the current climate the generosity of these individuals shouldn't go unnoticed.</p>
<p>Christmas Fundraising</p> <p>A lot of our usual events in the run up to Christmas will not be possible to run as a result of the pandemic. That said, there was a lot of healthy discussion about what would be possible from a fundraising perspective that is deemed Covid safe. Gemma suggested a possible token system through parent pay to allow parents/guardians to purchase tokens to a given value to avoid children coming into school with cash. The events would need to be spread out over a period of time to make them Covid safe. It was suggested that the library area would be a good place to hold these events allowing for the bubbles from each class to participate. Suggestion was to hold these events during the last week of school. Possible events could be:</p> <ul style="list-style-type: none"> • The Christmas Raffle is always a popular event and generates a healthy income. Work needs to start on this ASAP. • Name the <teddy?> is always well received and generates a lot of excitement from the children. • Chocolate/sweetie tombola • Possible Christmas themed trail around Saxton (after the success of the Halloween trail) • Guess the number of items in a jar <p>In addition to the above we also have the Christmas Card fundraising – to date this has so far generated</p>	<p>JC will do the reconciliation to the bank for the Christmas Card money.</p> <p>JC said she would send out a priority list of what events generated the most income from last year so we can look to try and repeat some of these in a covid secure way.</p> <p>All agreed to have a think if there were any other suitable activities we could do to help generate FOSS income</p> <p>Raffle tickets have already been sourced. AC and EW to progress work on the raffle. In the meantime RW advised he will pop something in the newsletter about the raffle asking parents for donations.</p>

<p>£244 with money still coming through. Some reconciliation work is still required on this but JC is confident this will net FOSS with a healthy balance.</p>	
<p>Easy Fundraising/Amazon Smile</p> <p>The FOSS charity link on 'Smile Amazon' continues to receive some income, albeit small. Agreed that we need to promote the use of this to parents. JC advised that Easy Fundraising is much more profitable than 'Smile Amazon' but both should be promoted more to parents.</p>	<p>Agreed that we need to promote the use of these fundraising tools to parents. RW advised that he will arrange for something to go out in the next school newsletter as a reminder to parents.</p> <p>GB suggested that going forwards we should look to share with parents how much has been raised to date via these mechanisms to help raise awareness amongst the parents about the benefits of this. Possibly look at issuing a quarterly update showing how much has been raised using these methods and possibly provide a simple 'how to guide' to show parents how easy it is to get this set up.</p>
<p>School Purchases</p> <p>Mr Weights advised that the order has been placed for the 20 Chromebooks and 2 x storage units.</p>	
<p>School Wish List (looking ahead)</p> <p>Mr Weights advised that he is keen to look at ways in which we can improve the outside area in front of Willow. The ideas for this area will require diocese approval which may not be successful and will take time.</p>	<p>Alice suggested that there are other potential funding routes that could be explored (Bramham school has recently secured some Aviva funding to help fund improvements). Agreed we should look into what possible funding might be available to us to help out with large projects like this.</p>
<p>FOSS Facebook Page</p> <p>Updates and improvements are required to the FB page which Gemma said she would be happy to help out with.</p>	<p>AC to add GB as an administrator</p>
<p>FOSS Fund Raising Ideas for 2020-2021</p> <p>Agreed to revisit this agenda item at a later point once we are clearer on the landscape around covid restrictions and what will/won't be deemed possible.</p> <p>We had hoped to do a pyjama day for the children in November but this has been postponed until the new year as already we have a couple of other fund raising activities during the month of November/December (notably the Christmas jumper day for Save the Children on the 11th December and Children in Need on the 13th November).</p>	<p>A date for the pyjama day will be agreed at the next FOSS meeting and follow up discussions will be had about possible future fundraising ideas.</p>
<p>AOB</p>	<p>LV to circulate the minutes of this meeting.</p>

NB: Given the current restrictions on meeting, all future meetings will be held virtually using MS Teams.

The agreed date for the next meeting which will be held virtually at 7:30pm.

- FOSS meeting **Tues 24th November 2020**