**Saxton Primary School**

**FOSS Minutes**

**Virtual Teams Meeting**

**10th May 2021**

Present: Alice Connell ‘AC’ (Chair), Rick Weights ‘RW’, Eileen Watson ‘EW’ (Deputy Chair), Julie Charge ‘JC’ (Treasurer), Lucy Verlander ‘LV’ (Secretariat), Joann Blades ‘JB’, Gemma Bosomworth ‘GB’, Iona Fielden (IF)

Apologies: Teresa Forshaw ‘TF’, Katherine Firmin ‘KF’

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| **Minutes of last meeting – 3rd November 2020** | All on the call agreed the minutes of the previous meeting. |
| **Financials update**  Income wise we have generated:   * £589 made up of the Halloween and Christmas Fayre events * £41 – Easy Funding * £80 – Christmas Cards * £39 – Amazon Smile * £4 – Labels   Costs wise we have paid out for Insurance and the Chromebook storage.  This leaves us with a balance of **£2478** | Julie confirmed a submission has been made to the charities commission for the 19/20 accounts year  The invoice for the film licence we had applied for has been cancelled. (**ACTION ) - Julie is going to try and contact them to see if we can carry this over.**  It was noted that the Christmas income was a similar amount to what we would have made under normal circumstances, highlighting that we should definitely focus our efforts on stalls and activities that generate a good value return for minimum effort.  Leavers hoodies – an order has been placed for these (£15.50 for a child and £18 for an adult size). Total cost for this is £165.  Julie advised we are still carrying over £150 for hoodies from the year before which have not yet been paid for:  **(ACTION) – Rick Weights – to look into** |
| **School Wish List**   * Mr Weights advised that he remains keen to look at ways in which we can improve the outside area in front of Willow. The ideas for this area still require diocese approval and recent conversations with the conservation officer have identified that the plans for this canopy must ‘blend’ with the church. It is anticipated that the cost for this project will be in the remit of circa 10k. * FOSS could potentially look to raise funds to part fund this exciting new project but there may also be other funding mechanisms that could be explored (Bramham school secured some Aviva funding to help fund improvements and there’s also the Co-op who support local charities in the area). Needs further investigation once plans are closer to being finalised. * Mr Weights also acknowledged that the school would benefit from some additional reading materials. Can FOSS look to also maybe fund a class set of books for next year. The cost is believed to be circa £240 for 3 lots of class set books based on sharing one between 2. | The outside area of Willow is used as a Learning Resource for the children but in inclement weather it’s not possible to use it. Mr Weights is looking at the potential of having some sort of canopy to provide some shelter and protection from the weather whilst still allowing the children to access this valuable learning resource.  Reading schemes might also be worth looking into. Previous one we have used was called Dandelion. |
| **FOSS Facebook Page**  Updates and improvements are still required to the FB page which Gemma said she would be happy to help out with. This has been carried over from the last meeting. | **(ACTION) – Alice to add Gemma as an administrator** |
| **FOSS Fund Raising Ideas for 2021-2022**   * A sponsored cycle/scooter event during the month of June to raise funds for FOSS * A £50 deposit has been put down for the rescheduled barn dance and Ceilidh – scheduled for 3rd July. However we have no venue and it’s felt that people will still be reluctant to mix in large social groups this early on in the easing of restrictions * Sports Day will be taking place on the 14th July – suggestion to bolt on a small summer fayre offering (something fairly low key) e.g. raffle, ice cream/lolly sale, tombola. Joann advised that the theme this sports day is all things Olympics so if we can try and theme our efforts towards this that would be good. * Re-start our ‘Frozen Friday’ offerings after half term – a stall outside willow as well as in the main playground * Kirby Wharfe Fete – rescheduled to the 21st August. Unsure yet whether the 5k run that had been planned will still go ahead (which would have generated some funds for FOSS (with some funds going to Kirby Wharfe Church). * Bags for school fundraising scheme | * **(ACTION) - Rick Weights to arrange comms and sponsorship form** * **(ACTION) - Lucy - to get in touch with the band and ask if we can reschedule for July 2022.**   **We require volunteers to make this work**  **(ACTION) – Iona to ask Dave whether he is still happy to organise the 5km run and if he needs any help/assistance/volunteers**  **(ACTION) – Joann to check if this scheme is still operating** |
| **AOB**  Alice mentioned an offer she was aware of for Stikins (the company that do name labels for school clothes) | **(ACTION) – Alice to send over the offer to school for onward sharing** |

**NB:** **Given the current restrictions on meeting, all future meetings will be held virtually using MS Teams.**

The agreed date for the next meeting which will be held virtually at 7:30pm.

* TBC