

Saxton Primary School
FOSS Minutes
16^h November 2021

Present: Alice Connell 'AC' (Chair), Rick Weights 'RW', Eileen Watson 'EW' (Deputy Chair), Julie Charge 'JC' (Treasurer), Lucy Verlander 'LV' (Secretariat), Joann Blades 'JB', Gemma Bosomworth 'GB', Rebecca Venables (RB)

Apologies: Teresa Forshaw 'TF', Katherine Firmin 'KF'

<p>List of Trustees</p>	<p>(ACTION):</p> <ul style="list-style-type: none"> ● Clare Barrowman has requested to be removed from the list of trustees as she is no longer a FOSS member. ● Action JC will remove.
<p>Financials update</p> <p>2020-21 income was generated via:</p> <ul style="list-style-type: none"> ● £16.76 - Halloween bake off ● £118.99 – Halloween trail ● £92.26 - IQ cards (personalised Xmas cards) ● donations received from Easy fundraising, Stikins labels and smile.amazon.co.uk <p>FOSS now has a closing balance of £3,052.76</p>	<p>The current closing balance also includes the funds raised from the Grimston Gallop (£477.98).</p> <p>The children really enjoyed the Halloween trail and feedback was generally positive. More time is needed to plan, the logistics need careful consideration and the way in which we handed out the maps/prizes needs will need some adjustment if we do this again next year. One possible suggestion made was whether we could arrange for the children to collect the sweets at the end of the trail rather than having to wait until the following week.</p>
<p>School Wish List</p>	<p>Long term the plan is to continue to raise funds towards a new canopy/shelter outside the front of Willow. It is used as a learning resource, but in inclement weather is not possible to use. The anticipated cost for this project will be circa 10k. This is still in the early stages of planning but for now we have agreed to keep aside £1k of our FOSS funds each year towards this long-term project.</p> <p>FOSS is also aware that there may also be other funding mechanisms that could be explored (Bramham school secured some Aviva funding to help fund improvements and there's also the Co-op who support local charities in the area). Needs further investigation once plans are closer to being finalised.</p> <p>Books: With the funds raised so far, FOSS has bought dictionaries and thesauruses for school</p> <p>Other items on the wish list - FOSS have agreed to purchase the remaining items on the school wish list.</p>

(ACTION):

- JC to purchase remaining items on school wish list

Bike Rack: As agreed with Dave Baxter we have used the funds from the Grimston Gallop towards the purchase of a bike rack which will be installed in due course.

Maple T-Shirts –to support their attendance at "Young Voices" in Sheffield. There are 11 children in Maple and the cost is circa £10-£15 depending on size of t-shirt required. This is in the process of being ordered.

Christmas Panto trip – hopefully taking place on the 8th December (Covid permitting). FOSS have agreed to fund the coaches.

Maple and Sycamore wish list – last year we purchased the Chrome Books that have been a great learning resource for the older children. FOSS have asked if there are any other items that Sycamore or Maple need by way of resources that can be added to a wish list so we can ensure we are being fair and equitable with our funds.

Other FOSS Fund Raising Ideas for 2021-2022

- **Christmas Fayre** - the Christmas Tree festival/switching on of the lights in Saxton is going to be from 3rd Dec-5th Dec. Plan is to hold our annual Saxton School Christmas Fayre that same weekend to maximise fund raising opportunities (see opposite for more details)
- **School Nativity** – assuming this can still go ahead (Covid permitting), FOSS could provide cakes/drinks in the church and ask parents/family members for a donation
- **Winter Film Nights**– GB suggested FOSS could maybe sell popcorn/sweets cone for children on a Friday after school – insufficient time for us to arrange this in the run up to Christmas with everything else on, but will look to try and arrange something for Jan/Feb time
- **Crazy Hair day** – children come to school either wearing a wig or some crazy hairstyle. £1 entry per child.

The Christmas Tree Festival starts on Friday 3rd Dec and finishes on Sunday 5th Dec.

The church will be open each evening over this weekend to allow people to come and view the Christmas Tree exhibition.

At 5pm on the Sunday 5th Dec, the village will hold their annual 'switching on of the lights'.

The proposal is to compliment this weekend of festivities by holding a 'school fayre' to coincide with the Christmas Tree Festival on the Friday 3rd Dec after school. JB suggested to start things off with some singing so that everyone is involved, starting about half 3.

This will be a predominantly outside affair although we are able to make use of the church. The plan is to set up some stalls/games/refreshments.

Agreed the following stalls:

- **Chocolate Tombola**
- **Refreshments stall (e.g. mince pies, mulled wine, tea/coffee etc)**
- **Possible cake stall**
- **Guess the name of 'X' teddy**
- **Guess the number of sweeties in a jar**

<ul style="list-style-type: none"> ● Big Breakfast – possible event one day in Jan/Feb where we provide a cooked breakfast sandwich. ● Frozen Friday – selling ice lollies/ice creams for £1 during the summer weeks. A rota should be drawn up to try and share the responsibility. ● Barn Dance - Our £50 deposit for the Ceilidh band has been transferred to 1st July 2022. (ACTION) – EW to speak with parents to try and identify a venue for the barn dance 	<ul style="list-style-type: none"> ● Raffle ● Smack the rat game ● Festive glitter tattoo stall ● Knock Santa off the chimney ● *Possible* small craft stall - selling wares that the children have made ● Possible stall designed by Maple and manned by Maple children ● Possible ‘pin the nose on Rudolph’ <p>ACTION EW to send out raffle tickets ACTION RW to message out asking for raffle donations and chocolate donations from parents. RV kindly offered to donate a wooden reindeer/snowman/Christmas tree as part of the raffle prizes which we are very grateful for. ACTION AC to design posters to promote the Christmas Fayre ACTION LV to ask local supermarkets if they would be prepared to offer donations of cakes to support a local school. ACTION AC to draw up a list of who is manning what stall. Agreed that RV would organise the ‘Smack the Rat stall’. GB is happy to be on a stall as are other FOSS members so just need to decide who is doing what.</p>
<p>AOB A reminder in light of the proposed selling of cakes/refreshments at the Christmas Fayre:</p> <p>Natasha’s Law came into effect from 1st October which means that any food sold onsite by FOSS will need to be clearly labelled regarding ingredients/allergen information if a purchased pre-packed item e.g. cakes, biscuits, burgers/fast food. This isn’t required for a homemade item such as a homemade cake, however allergen information should be communicated orally at the time of purchase.</p>	

The next meeting will be sometime mid January 2022 (I will advise once a date is agreed).