

**Saxton Primary School
FOSS AGM Minutes
26th September 2022**

Present: Rick Weights 'RW', Julie Charge 'JC' (Treasurer), Lucy Verlander 'LV' (Secretariat), Gemma Bosomworth 'GB', Danielle Drake 'DD'

Apologies: Alice Connell 'AC' (Chair), Teresa Forshaw 'TF', Katherine Firmin 'KF', Eileen Watson 'EW' (Deputy Chair), Joann Blades 'JB' Sam O'Neill 'SO', Rebecca Venables 'RB'

Annual Report	Reviewed and accepted
<p>Election of Officers</p>	<ul style="list-style-type: none"> • Alice Connell has decided to step down as 'Chair' • Eileen Watson has decided to step down as 'Vice Chair' • Lucy Verlander was re-elected as 'Secretary' • Julie Charge was re-elected as 'Treasurer' • Gemma Bosomworth has volunteered to take on the role of 'Vice Chair' <p>As a registered charity, FOSS has a number of mandatory roles that are appointed on an annual basis. Sadly we have not yet received any nominations for the role of 'Chair' and so this position remains vacant. It is essential that the role of 'Chair' is filled in order to comply with Charity Commission regulations. Anyone interested in taking on this role, can get in touch with school to find out more.</p>
<p>Previous FOSS minutes</p>	<p>The last FOSS meeting was held on the 8th June 2022. This meeting was mainly focussed on the planning for the summer fayre. The remaining couple of actions from that meeting have been included in this set of minutes.</p>
<p>List of Trustees</p>	<p>Katherine Firmin has indicated that she would like to step down as a Trustee (ACTION): JC to up[date Trustees on the Charity Commission website (now complete)</p>
<p>Bank Signatories</p>	<p>(ACTION): JC to complete application (awaiting articles)</p>
<p>Financials update FOSS spent a total of £2752.28 this year, which included paying for the following items:</p> <ol style="list-style-type: none"> 1. Bicycle/scooter rack (Grimston Gallop 2021 fund) NB: £282.36 funds remaining, which will be used for other sport equipment purchases 2. Books – 20x dictionary and thesaurus sets 3. Giant polydron shapes and magnetic blocks for Willow 4. Atlases 5. Pantomime Trip – coach transportation 	<p>(ACTION): JC to purchase a card reader to make it easier for parents to pay by card rather than having to rely on them bringing cash.</p>

<p>6. T-Shirts for the Young Voices choir participants 7. Large den making pegs 8. Pond dipping equipment 9. TTS outdoor stands 10. Wooden hollow blocks for building</p> <p>FOSS also funds new starter book/gym bags at the start of each academic year and the Year 6 Leavers' hoodies</p> <p>FOSS now has a closing balance of £3,854.32</p>	
<p>FOSS parent support</p>	<p>FOSS members have been speaking to parents to drum up additional FOSS support. Big welcome to Danielle Drake (Darcey's mum) who attended the recent FOSS AGM and is keen to support FOSS. Any other parents who might be interested in helping/supporting FOSS with fundraising activities, please do get in touch! We really need your help!</p> <p>The WhatsApp Groups continue to be a great way of promoting the fundraising activities that FOSS does and have also been a great mechanism for asking for parent help/support.</p>
<p>School Wish List</p>	<p>As before, long term the plan is to continue to raise funds towards a new canopy/shelter outside the front of Willow. The anticipated cost for this project will be circa 10k. The planning application has been approved and we have received confirmation from the church that we can now start work on this important project. Revised quotes will need to be obtained as the one received previously was only valid for 1 year. To support this initiative, FOSS are keeping aside £1k of funds each year to help towards funding of this long-term project.</p> <p>Discussed potential of looking at localised crowdfunding initiatives as well as seeing if we can get local organisations to do match funding (e.g. the Co-Op).</p> <p>(ACTION):</p> <ul style="list-style-type: none"> • RW to speak with each of the classes to provide FOSS with an Amazon wish list to better serve their needs in relation to small value items
<p>FOSS Fund Raising Ideas for 2022-2023</p> <p>Due to the limited resources available, it has been decided to try and scale back some of the FOSS fundraising activities. The Barn Dance, that had been scheduled for the 15th October, will not now go ahead (we may look to</p>	<p>Donation guides for events:</p> <p>We have been trialling a donation 'guide' for recent events. A donation guide of between £1-£5 was suggested on ParentPay. Results seem to indicate that this has worked well. We will continue with this approach for our upcoming events.</p>

<p>reschedule this if we can drum up some additional FOSS support to help coordinate this event).</p> <p>We will also not be doing a Halloween themed trail this year.</p> <p>For the remainder of this year (up to December 2022 we will look to do the following:</p> <ul style="list-style-type: none"> • Halloween Dress up - Monday 31st October – come to school in Halloween fancy dress (nothing too scary though please). Minimum donation of a £1 per child payable via ParentPay • School Christmas Fayre – date (tbc). 	<p>(Action): RW to find out when the Christmas Tree Festival is due to take place so we can tie it in with that again.</p>
<p>AOB Planning meeting (to agree next year's fundraising activities) will take place face to face on Monday 17th October at 19:00pm</p>	<p>All parents - Please do get in touch if you would like to be involved in this session!</p>