

**Saxton Primary School
FOSS Minutes
17th October 2022**

Present: Rick Weights 'RW', Julie Charge 'JC' (Treasurer), Lucy Verlander 'LV' (Secretariat), Gemma Bosomworth 'GB', Danielle Drake 'DD', Rebecca Venables 'RB', Joann Blades 'JB'

Apologies: Alice Connell 'AC' (Chair), Teresa Forshaw 'TF', Katherine Firmin 'KF', Eileen Watson 'EW' (Deputy Chair), Sam O'Neill 'SO'

The FOSS meeting was largely taken up with discussing the events for 2022-23, but the following minutes were also noted:

Update in relation to Election of Officers	Gemma Bosomworth has volunteered to take on the role of 'Chair' for a period of 1 year
Bank Signatories	(ACTION): JC to complete application and ensure it is updated to remove mention of a deputy chair as no longer required now we have a Chair elected.
Financials update FOSS has a closing balance of £3,854.32	(ACTION): JC to purchase a card reader to make it easier for parents to pay by card at events rather than having to rely on them bringing cash. Not yet sure when this will be available to use
School Wish List	Request received from school to purchase Young Voices T-Shirts for 20 x pupils @ £15 each. (ACTION): <ul style="list-style-type: none"> • JC to place the order for these t-shirts